

Provisional Dismissal Letter

Subject: Academic Performance Warning

Dear [Student Name],

After reviewing your recent academic performance in [Course/Program Name], we have determined that you are at risk of academic dismissal if immediate improvements are not made. This is a formal notification to alert you of the potential consequences and provide guidance for remediation.

You are strongly encouraged to meet with your academic advisor to develop a performance improvement plan. Please take note of required actions including tutoring sessions, attending mandatory workshops, or retaking specific courses.

Failure to meet the outlined requirements may result in formal dismissal from [Institution Name] at the conclusion of the [semester/year].

Sincerely,

[Registrar/Academic Dean]

[Institution Name]

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