

Appealable Dismissal Letter

Subject: Academic Dismissal with Appeal Rights

Dear [Student Name],

Following a review of your academic progress, you are being dismissed from [Program Name] at [Institution Name] effective [Date]. This decision is based on your failure to meet the minimum GPA and course completion requirements despite previous warnings.

You have the right to appeal this decision within [number of days] days. Instructions for submitting your appeal, including required documentation and deadlines, are attached to this letter. Please note that submitting an appeal does not guarantee reversal of the dismissal.

We encourage you to carefully consider your options and seek support from the Academic Advising Office if needed.

Sincerely,

[Registrar/Dean]

[Institution Name]

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