Preliminary Academic Recommendation

Dear [Recipient Name],

I am writing to provide a preliminary recommendation for [Student Name] for [Program Name]. This letter highlights their strengths in [Field/Subject] and their academic potential.

Please note that a detailed recommendation will follow after further assessment of their projects and contributions during this semester. However, based on my observations thus far, [Student Name] demonstrates dedication, intelligence, and strong interpersonal skills.

I am confident in their suitability for your program.

Sincerely,

[Your Name]

[Title/Position]

[Institution]

Get more templates here:

https://www.lettersandtemplates.com/letters/academic-recommendation-letter