

Accepting Internship Offer Sample Letter or Email

Dear [Hiring Manager's Name],

I am thrilled to accept the offer to join your team as [Position]. This internship opportunity will provide me with invaluable experience and professional growth, and I am eager to contribute my skills and knowledge to the company.

I appreciate the time and effort that you and the team put into the interview process, and I am honored to have been selected for this position. I am confident that this internship will provide me with hands-on experience and exposure to real-world situations that will help me grow both personally and professionally.

I am excited to begin my internship and to work alongside the talented individuals at [Company Name]. I look forward to learning from you and contributing to the success of the team in any way possible.

Thank you again for this opportunity. I am excited to join the team and make a meaningful impact during my time here.

Sincerely,

[Your Name]