Preliminary Internship Acceptance Letter with Conditions

Subject: Internship Acceptance with Conditions

Dear [Hiring Manager's Name],

I am writing to accept the internship offer for the [Position Title] role at [Company Name]. I am enthusiastic about the opportunity and eager to begin on [Start Date].

At this time, I would like to request clarification regarding [stipend/hours/remote working policy]. My acceptance is provisional pending these details. I appreciate your understanding and look forward to resolving these matters promptly.

Sincerely,

[Your Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/acceptance-letter-internship-offer