Sales Proposal Acceptance Letter

[Your Name]

[Your Company Name]

[Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Sales Manager's Name]

[Vendor/Supplier Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Sales Manager's Name],

I am pleased to accept your sales proposal for [Product/Service Name] from [Vendor/Supplier Company Name]. I appreciate the opportunity to engage in a partnership that will benefit both of our organizations.

I am confident that [Product/Service Name] will meet our needs and contribute to our success.

Please provide any additional information or steps to move forward.

Thank you for your proposal. I am excited to proceed with this collaboration.

Sincerely,

[Your Name]