

Persuasive Board Resignation Response Letter

Subject: Your Resignation - Let's Discuss Options

Dear [Board Member Name],

I have received your resignation letter and wanted to respond personally before we make any final decisions.

Your contributions to [Organization Name] have been extraordinary, and the thought of losing your expertise and leadership is genuinely concerning for our board's effectiveness. Before we accept your resignation, I would like to explore whether there are alternative arrangements that might address your concerns while retaining your valuable participation.

Would you be open to considering a modified role? We could discuss options such as:

Reduced meeting commitments or remote participation capabilities

Transition to an advisory capacity with limited obligations

Temporary leave of absence with the option to return

Focus on specific committees that align with your interests and availability

I understand that [mentioned reason for resignation] is a significant factor, but perhaps we can find creative solutions that work for everyone.

Could we schedule a confidential conversation this week to explore these possibilities? I believe a brief discussion might reveal options we haven't considered.

If, after our conversation, you still wish to proceed with your resignation, we will of course respect and accept your decision with full support.

I look forward to hearing from you.

Warm regards,

[Chair/President Name]

[Direct Phone Number]

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