

Compassionate Health-Related Board Resignation Acceptance Message

Subject: Acceptance of Resignation - Our Thoughts Are With You

Dear [Board Member Name],

We have received your resignation letter, and while we accept your decision to step down from the Board of Directors effective [Date], we do so with heavy hearts and deep concern for your wellbeing. Your health and recovery must be your absolute priority, and we fully support your decision to focus on what matters most during this challenging time. Please know that our entire board family is thinking of you and wishing you strength and healing.

Your impact on [Organization Name] extends far beyond meeting attendance and vote counts. You brought compassion, wisdom, and a unique perspective that enriched every discussion and decision. The programs you championed, particularly [specific initiative], will continue to benefit our community for years to come.

Please do not worry about transition details or unfinished business. We will handle everything and ensure that your projects continue seamlessly. Your only concern should be your recovery and spending time with loved ones.

We hope that when you are feeling better, you will consider rejoining us in whatever capacity feels right for you. Until then, you remain in our thoughts and prayers.

If there is anything our organization or board members can do to support you during this time, please do not hesitate to reach out.

Sending you our love and best wishes for a full recovery,

[Chair/President Name] and the Board of Directors

[Organization Name]

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