

Humorous tone for a friendly environment

Hey [Employee Name],

So youâ€™re leaving us early? Weâ€™ll miss you around here, but we get itâ€”life is calling! Your last day will be [Early Release Date], so make sure to finish your projects and leave us with some good memories.

Donâ€™t forget us when youâ€™re famous! Best of luck on your next adventure.

Cheers,

[Team Lead Name]

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