

Acceptance Of Resignation Letter Without Notice Period

Dear [Employee],

I have received your resignation letter, and I accept your decision to resign from your position at [Company Name]. However, I must remind you that according to the terms of your employment contract, you are required to provide [X weeks/months] of notice prior to leaving your position.

I understand that there may be circumstances that prevent you from fulfilling this obligation, and I am willing to waive this requirement in this particular case. As such, I accept your resignation effective immediately.

Please be advised that you are still expected to complete any outstanding tasks and responsibilities, and to assist with the transition of your work to your colleagues as needed. You will be compensated for any work completed up until your last day of employment.

I would like to take this opportunity to thank you for your contributions to our organization during your time here, and to wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Company Name]