Quick Acceptance Email for Immediate Resignation

Subject: Acceptance of Resignation
Hi [Employee Name],
We have received your resignation and understand that you are unable to serve the notice period.
Your resignation is accepted effective immediately.
Thank you for your contributions, and we wish you success in your next role.
Best regards,
[Your Name]
[Your Position]

Get more templates here:

https://www.lettersandtemplates.com/letters/acceptance-of-resignation-letter-without-notice-period