

Acceptance Of Withdrawal Or Retraction Of Resignation Letter From Employer

Dear [Employee's Name],

I am writing to acknowledge receipt of your letter requesting to withdraw your resignation. I am pleased to inform you that we are willing to accept your withdrawal and allow you to continue your employment with [Company Name].

We understand that changing your mind can be a difficult decision, and we appreciate your honesty and commitment to the company. We believe that you have made the right decision, and we look forward to your continued contributions and dedication to your role.

Please note that as a result of your decision to withdraw your resignation, your terms and conditions of employment will remain the same as they were before you submitted your resignation letter. We hope that this decision will be a positive one for both you and the company.

If you have any questions or concerns, please do not hesitate to speak to me or your supervisor. We are here to support you in any way we can.

Sincerely,

[Manager's Name]