

Professional and formal acknowledgment of a job offer

Subject: Acceptance of Job Offer and Thank You

Dear [Hiring Manager's Name],

I am writing to formally accept the position of [Job Title] at [Company Name]. I sincerely appreciate the opportunity and the confidence you have shown in my abilities.

I am eager to contribute to the team and look forward to starting on [Start Date]. Thank you again for this incredible opportunity.

Sincerely,

[Your Name]

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