

Acknowledgment with conditions or discussions pending

Subject: Acceptance Pending Discussion

Dear [Hiring Manager's Name],

I am grateful for the offer of [Job Title] at [Company Name] and am willing to accept the position. I would like to clarify a few details regarding [work schedule, responsibilities, or benefits] before finalizing.

Looking forward to discussing these points and starting in this exciting role.

Best regards,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/acceptance-thank-you-letter>