

Quick Email Accepting Job Offer with Notice Period Adjustment

Subject: Conditional Job Offer Acceptance

Dear [Hiring Manager's Name],

Thank you for offering me the [Job Title] position at [Company Name]. I am very excited to accept this role and contribute to the team.

However, I would like to confirm that my start date can be adjusted to [New Date], as I must complete my current employer's notice period. If this condition is acceptable, I am happy to move forward with the onboarding process.

Looking forward to your confirmation.

Best,

[Your Full Name]

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