

Corporate Account Balance Confirmation Letter

Subject: Corporate Account Balance Confirmation Request

Dear [Bank / Financial Institution],

On behalf of [Company Name], I request a confirmation of our account balance for account number [Account Number] as of [Date]. Please include all credits, debits, and pending transactions relevant to this account.

We appreciate your cooperation and look forward to your confirmation at the earliest convenience.

Regards,

[Authorized Signatory]

[Position]

[Company Name]

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