Account Confirmation with Instructions

Dear [Recipient's Name],

This letter is to confirm the activation of your account with [Company Name] as of [Date]. Your account number is [Account Number].

To get started, please complete your profile and verify your contact details by visiting [Link or Portal]. For any assistance, contact our customer service at [Contact Information].

Best regards,

[Your Name]

[Position]

Get more templates here: https://www.lettersandtemplates.com/letters/account-confirmation-letter