Health-Related Resignation Message

Subject: Medical Resignation Notice

Dear [Manager's Name],

I am writing to inform you that I must resign from my position as [Your Job Title] at [Company Name]

due to health reasons. My last day of employment will be [Date].

Due to recent health developments, my doctor has advised that I need to focus on my recovery and

cannot continue with my current work responsibilities. This decision is particularly difficult as I have

enjoyed working with the team and contributing to the company's financial success.

I will do everything possible during my remaining time to ensure a proper handover of my duties. I

will prioritize completing [specific urgent tasks] and creating detailed notes for my replacement.

I want to express my sincere gratitude for the understanding and support that [Company Name] has

shown regarding my situation. I have truly valued my time here and the professional relationships I

have developed.

I hope to return to the workforce in the future when my health permits, and I would welcome the

opportunity to stay in touch.

Thank you for your consideration.

Best wishes,

[Your Name]

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