

Casual email style cover letter

Hi [Hiring Manager Name],

I hope this email finds you well. My name is [Your Name], and I am currently studying Accounting at [University Name]. I came across the Accounting Internship opportunity at [Company Name] and wanted to express my interest.

I have hands-on experience in bookkeeping, financial analysis, and Excel from both my coursework and a recent project. I'm eager to bring my enthusiasm and attention to detail to your team and learn from experienced professionals.

Looking forward to your response. Thanks for your time!

Best,

[Your Name]

[Contact Information]

Get more templates here:

<https://www.lettersandtemplates.com/letters/accounting-internship-cover-letter>