

Preliminary application cover letter

Dear [Hiring Manager],

I am submitting my application for the Accounting Internship at [Company Name]. As a motivated accounting student at [University Name], I am seeking practical experience to complement my academic studies.

I have studied topics including financial reporting, cost accounting, and auditing. I am eager to apply these skills in a professional environment and learn from your team's expertise.

Thank you for considering my provisional application. I look forward to further discussions.

Sincerely,

[Your Name]

[Contact Information]

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