

Request for modified offer terms

Subject: Job Offer Discussion - [Your Name]

Dear [Hiring Manager's Name],

Thank you for extending the offer for the [Job Title] position at [Company Name]. I am very interested in joining your team and contributing to the company's success.

I would like to discuss some aspects of the offer before making my final decision. Specifically, I was hoping we could explore the possibility of adjusting [salary/benefits/start date/other terms] based on [relevant justification such as market research, additional qualifications, or personal circumstances].

Given my [relevant experience/skills/qualifications], I believe a salary of [Amount] would be more appropriate for this role. Additionally, I would appreciate if we could discuss [other terms such as vacation time, flexible work arrangements, professional development opportunities].

I am confident that we can reach mutually beneficial terms, and I remain very enthusiastic about the possibility of joining [Company Name]. I would welcome the opportunity to discuss this further at your convenience.

Thank you for your understanding and consideration.

Best regards,

[Your Full Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/acknowledgement-and-response-to-offer-letter>