

Acknowledgement Letter for Job Offer

Dear [Manager],

Thank you very much for your offer. I'm privileged that you've selected me for the position of [chief accountant]. This choice encompasses a great deal of trust and believe in my abilities.

I'm going to go through your offer and thoroughly evaluate all my options. I will inform you about my response no later than [some date]. I appreciate your understanding and the generous period of time you've given me to consider your offer. This truly indicates a great deal of professionalism.

I really hope we can work together.

Best Regard