

Heartfelt Acknowledgement Letter for Job Offer

Subject: Grateful Acknowledgement of Job Offer

Dear [Hiring Manager Name],

I am deeply honored to receive your offer for the [Position] role at [Company]. I sincerely appreciate the trust and confidence you have placed in me.

I am excited about the possibility of contributing to your team and will review the offer carefully to provide my response by [Date]. Thank you once again for this wonderful opportunity.

Warm regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/acknowledgement-letter-for-job-offer>