

Informal Acknowledgement Email for Job Offer

Subject: Job Offer Received

Hello [Hiring Manager Name],

Just a quick note to let you know I got the offer for [Position]. I'm excited to consider this role and will review everything before getting back to you by [Date].

Thanks a lot for this opportunity!

Cheers,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/acknowledgement-letter-for-job-offer>