Acknowledgement Letter For Project

Dear [Name],

I am writing this letter to acknowledge the receipt of your [Project Name] proposal. We appreciate your efforts in preparing and submitting the proposal. We have received it on [Date] and will start the evaluation process shortly.

Your proposal has been assigned to the relevant department for evaluation. We will thoroughly examine your proposal and assess its feasibility and potential for success. We will consider all aspects of the project, including its objectives, methodology, timeline, and budget.

Please note that the evaluation process may take some time as we want to give your proposal the attention it deserves. We will keep you updated on the progress of your proposal evaluation and notify you once we have made a decision.

Once again, we appreciate your interest in collaborating with us on this project, and we look forward to reviewing your proposal.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

[Your Name]