

Business acknowledgement of client payment

Subject: Payment Receipt Confirmation

Dear [Client's Name],

This email is to confirm that we have received your payment of [amount] on [date] towards invoice number [invoice number]. Your prompt response is highly valued.

Attached to this message is an official receipt for your records. Should you need any further assistance, please do not hesitate to reach out.

With gratitude,

[Your Name]

[Company Name]

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