

Compensation Letter

Dear [Customer Name],

We acknowledge your complaint regarding the recent service experience. We regret any inconvenience caused and have decided to provide the following compensation: [refund, discount, or replacement details].

We appreciate your feedback, which helps us improve our services. Please let us know if there is anything more we can do to assist you.

Sincerely,

[Your Name]

[Designation]

[Company Name]

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