

Admission Acceptance Letter to School

Dear [parent name],

We are pleased to inform you that your [son/daughter] has been successfully accepted in our school for the scholastic year [2015/2016].

We are sorry that we had you wait for long period of time, but as you now we have very specific criteria when it comes to new admissions so that we can keep an academically levelled and coherent atmosphere.

In order to reserve your child's place, you are required to fill and submit the registration application as well as the registration fee no later than [some date]. Because seats are limited, we won't be able to guarantee your child's seat if submitted after the indicated date.

Congratulations and welcome to our school.

Sincerely