

Provisional Advance Payment Return Letter

Subject: Provisional Return of Advance Payment

Dear [Recipient Name],

We wish to inform you that the advance payment of [Amount] provided on [Date] has been provisionally returned. This return is made pending [Condition/Approval], and we will confirm the final settlement shortly.

Thank you for your patience and understanding.

Best regards,

[Your Name]

[Position]

[Company Name]

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