Provisional Agreement Extension Letter

Dear [Recipient's Name]	Dear	[Recipient's	Namel
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This letter serves as a provisional confirmation that we intend to extend the agreement [Agreement Name/Number] pending final review. The proposed extension period is [Duration], starting from [Start Date].

We will send the finalized documents for your signature once all terms are confirmed.

Regards,

[Your Name]

[Position]

[Company Name]

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