

Corporate training seminar cancellation due to budget cuts

Subject: Important Update Regarding Upcoming Training Programs

Dear Team Leaders and Participants,

After careful consideration of our current fiscal priorities, management has made the difficult decision to cancel the "Advanced Project Management Certification" seminar series originally scheduled for April through June 2025.

This decision stems from recent budget reallocations necessary to support our core operational needs during this transitional quarter. We understand this impacts professional development plans that many of you have been anticipating.

While we cannot proceed with this particular program at this time, we remain committed to your professional growth. Alternative development opportunities include:

- Online training modules through our existing learning platform
- Mentorship programs with senior project managers
- Conference attendance for select high-impact events

Human Resources will be reaching out individually to discuss personalized development alternatives that align with both your career goals and current budget parameters.

We appreciate your understanding and continued dedication to excellence during these challenging times.

Respectfully,

Jennifer Walsh

Vice President, Human Resources

TechCorp Industries

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