

Warm and empathetic acceptance

Subject: Acceptance of Your Apology

Dear [Sender Name],

I deeply appreciate your message and the thoughtfulness behind your apology regarding [issue/event]. It takes courage to acknowledge mistakes, and I want you to know that I completely understand and accept your apology.

Let's move forward together with a renewed understanding.

Warm regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/apology-acceptance-email-letter>