

Friendly restaurant cancellation email

Subject: Apology for Reservation Cancellation

Dear Mr. Taylor,

We regret to inform you that your reservation at "Gourmet Delight" for September 10th has been cancelled due to unforeseen circumstances. We apologize for any inconvenience this may cause. We would be happy to offer you a complimentary reservation at another date or a special discount for your next visit.

Warm regards,

Restaurant Manager

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