

Personal and Empathetic Apology

Subject: Sincere Apology for Food-Related Illness

Dear [Recipient Name],

We are truly sorry to hear about the food poisoning incident that occurred following your meal on [Date]. Your discomfort and inconvenience are sincerely regretted.

Please know that we are taking immediate steps to ensure food safety and quality. We deeply value your trust and hope to restore your confidence in our services.

Warm regards,

[Your Name]

[Position]

[Restaurant/Company Name]

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