

Professional apology for service outage or disruption

Subject: Apology for Service Interruption

Dear [Recipient Name],

We regret to inform you that [service] was interrupted on [date/time]. We understand the inconvenience caused and apologize sincerely for the disruption.

Our technical team has resolved the issue and implemented measures to prevent recurrence. We appreciate your patience and understanding.

Sincerely,

[Your Name]

[Position]

[Company Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/apology-letter-for-inconvenience>