

Casual Email to Team Members About Late Return

Subject: Back from vacation (a day late!) - Sorry team!

Hi everyone,

Hope you all had a good week while I was away! I'm back now, though I have to apologize - I was supposed to be back yesterday but got caught up in some travel delays.

I know some of you might have been waiting on responses from me, and I'm really sorry about that.

I'm diving into my inbox now and will get back to everyone as quickly as possible.

If anything urgent came up while I was out, please don't hesitate to ping me directly. I'll be staying a bit later today to catch up on everything.

Thanks for covering for me, and sorry again for the delay!

Best,

[Your Name]

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