Formal plagiarism apology letter

Subject: Apology for Plagiarism

Dear [Recipient Name],

I am writing to formally apologize for the act of plagiarism in [specific work/document/project],

submitted on [Date]. I understand that this is a serious violation of academic/professional integrity

and I take full responsibility for my actions.

I sincerely regret any inconvenience or damage this may have caused and assure you that this

will not happen again. I am willing to accept any consequences and take corrective measures as

recommended.

Thank you for your understanding, and I hope to rebuild your trust through my future actions.

Sincerely,

[Your Name]

[Position / Course / Organization]

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