

Formal Apology for Shoplifting

Subject: Apology for Recent Shoplifting Incident

Dear [Store Manager's Name],

I am writing to sincerely apologize for my actions on [date] when I was caught taking items from your store without payment. I fully acknowledge that what I did was wrong and unlawful.

I have taken responsibility for my actions and am willing to make amends by reimbursing the value of the items and following any conditions you may require. I am also seeking help to ensure that this behavior does not repeat.

I deeply regret my actions and the trouble I have caused to you and your staff. Please accept my heartfelt apology.

Sincerely,

[Your Name]

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