

Heartfelt Apology Letter for Wrong Delivery

Subject: Our Apologies for the Delivery Error

Dear [Customer Name],

We deeply regret that your recent order [Order Number] did not reach you as expected. We understand the frustration this may have caused and are truly sorry for the mistake.

We have immediately arranged for the correct delivery and will ensure it reaches you promptly. We appreciate your understanding and patience and hope to continue serving you with improved service.

With sincere apologies,

[Your Name]

[Company Name]

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