

## Heartfelt Apology Email for a Misunderstanding

Hey [Friend's Name],

I realize that what happened the other day may have hurt you, and I want to sincerely apologize. It was never my intention to upset you, and I feel terrible about the misunderstanding.

I value our friendship deeply and hope we can move past this. Please let me know if you are open to talking about it—I truly want to make things right.

Warm regards,

[Your Name]

**Get more templates here:** <https://www.lettersandtemplates.com/letters/apology-letter-to-friend>