

Simple apology for miscommunication

Subject: Clarification and Apology

Hi [Patient Name],

I'm reaching out to apologize for the confusion regarding [specific communication issue - test results, instructions, scheduling, etc.] from our conversation yesterday.

I realize that the information I provided was [unclear/incorrect/incomplete], which may have caused unnecessary worry or confusion.

To clarify: [provide correct information clearly and simply].

I should have been more careful in explaining this information initially. Thank you for bringing this to my attention, and please don't hesitate to ask if you need any clarification on your care.

Thanks for your understanding,

[Healthcare Provider Name]

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