

Apology Letter for Missing Class Due to Family Emergency

Subject: Apology for Not Attending Class

Respected Principal,

Please accept my sincere apologies for my absence from class on [insert date]. I had to attend to an urgent family emergency that required my immediate presence, and therefore, I was unable to be at school.

I understand that missing class affects my academic progress, and I am taking measures to stay up-to-date with the lessons. I will be in contact with my teachers and classmates to ensure I don't fall behind.

I hope you will kindly excuse my absence and understand my situation.

Sincerely,

[Your Name]

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