

## Sample Apology Letter for Not Prioritizing

Dear [Recipient's Name],

I am writing this letter to apologize for not prioritizing you as I should have. My neglect was inconsiderate, and I deeply regret any disappointment or frustration my behavior may have caused.

I understand the importance of making you a priority, and I am committed to being more attentive and considerate in the future. Please accept my sincere apology, and I hope we can continue our interactions with a greater sense of importance.

Thank you for your understanding.

Sincerely,

[Your Name]