

Sample letter to appeal for not being promoted for a long time

Dear Management,

My name is [John Smith], working as an accountant since 2006.

I am writing this letter to express my disappointment from the fact that it has been almost five years since I joined the company and still haven't been promoted nor had I been assigned higher responsibilities despite the fact that I have demonstrated unconditional commitment and dedication all of those years.

My performance reviews have always been outstanding and my managers attest to my abilities, to my understanding of the demands of the job, and to my readiness to a more senior role.

If there is a specific reason preventing such a promotion, then I think it is my right to know about it. If there are certain goals that I need to achieve, then I am more than willing to work towards achieving them, but to be honest I was never informed of any specific targets to merit a promotion.

With the absence of a valid reason, I think I deserve a promotion given my performances and my dedication. I hereby kindly ask you to look into my rightful request and take the necessary actions as you see fit.

Thank you for your time and consideration

Sincerely,

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