

# Freedom of Information Act (FOIA) Appeal Letter Template

Dear FOIA Request Office,

I am writing to appeal the decision to deny my Freedom of Information Act (FOIA) request for [specific information or documents]. I believe that the requested information is in the public interest and would like to provide additional information for your consideration.

[Explain the relevance and importance of the requested information, any legal grounds for your request, and how the information contributes to transparency and accountability.] I am committed to promoting open government and informed decision-making.

I kindly request a review of my FOIA request and hope for a positive reconsideration. Your support is crucial to upholding the principles of transparency.

Thank you for your understanding and consideration.

Sincerely,