

Appeal Letter for Parking Ticket

Subject: Appeal for Parking Citation #[Citation Number]

Dear Parking Authority,

I'm writing to appeal parking ticket #[number] issued on [date] at [location]. I believe this citation was issued in error for the following reasons.

On the day in question, I parked at [specific location] at approximately [time]. [Explain your situation: the parking sign was obscured by tree branches, the meter was malfunctioning, you had a valid permit displayed, you were addressing an emergency, etc.]. I have attached photos taken on [date] that clearly show [evidence supporting your claim].

I understand parking regulations are important, and I always make every effort to comply with them. In this instance, however, [explain why the circumstances were exceptional or why the violation didn't actually occur].

I have been parking in this area for [duration] without any previous violations and am familiar with the local parking rules. I believe this situation represents an honest misunderstanding rather than willful disregard of regulations.

I respectfully request that you dismiss this citation. If you need any additional information or documentation, please don't hesitate to contact me.

Thank you for your consideration.

Best regards,

[Your Name]

[Contact Information]

[Vehicle License Plate]

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