**Application Rejection Letter** 

Dear [Applicant's Name],

Subject: Application Rejection

We appreciate your interest in [Your Organization] and the time you invested in applying for the

position of [Job Title]. We received a significant number of applications for this position, and after

careful consideration, we regret to inform you that your application was not selected for further

consideration.

We would like to emphasize that our decision was not a reflection of your skills, qualifications, or

potential. We understand that you possess valuable qualities and experiences that could contribute

to an organization. However, we had to make difficult choices given the competitive nature of the

selection process.

Please note that your application will be kept on file for [time period] in case future opportunities

arise that align more closely with your profile. We encourage you to keep an eye on our website or

subscribe to our job alerts to stay updated on future openings.

While we regret any disappointment this decision may cause, we sincerely appreciate the time and

effort you put into the application process. We encourage you to continue pursuing your career

goals and wish you success in your job search.

If you would like feedback on your application or would like to discuss ways to enhance your

qualifications for future positions, please feel free to reach out to us. We would be happy to provide

guidance and support to help you in your professional journey.

Once again, we thank you for considering [Your Organization] as a potential employer and wish you

the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]