

Heartfelt appointment letter for agent template

Dear [Agent Name],

It gives us great pleasure to welcome you as our official agent for [Company Name] effective [Start Date]. We have full confidence in your abilities to manage responsibilities related to [specific areas], and we believe your dedication and professionalism will make a significant impact.

We are excited about this collaboration and look forward to achieving great success together.

Warm regards,

[Your Name]

[Your Position]

[Company Name]

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