

## Quick Email Appointment for Short-Term Contractor

Subject: Appointment Confirmation for [Project Name]

Hi [Contractor Name],

We are happy to confirm your appointment as a contractor for [Project Name] starting [Start Date].

This is a short-term engagement expected to last [Duration]. All relevant details and documentation will be shared with you shortly.

Welcome aboard, and we look forward to your contribution.

Thanks,

[Your Name]

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