

Casual Appointment Email for Sales Executive

Subject: Welcome to [Company Name] – Sales Executive Position

Hi [Candidate Name],

We are excited to have you join [Company Name] as a Sales Executive starting [Start Date]. Your role will focus on driving sales and maintaining strong client relationships.

Please reach out to [Manager Name] for your first day instructions. We are confident you will be a great addition to the team!

Cheers,

[HR Name]

[Company Name]

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